



Foundation for International Services, Inc.
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CREDENTIALS EVALUATION for CENTRAL WASHINGTON UNIVERSITY – GRADUATE STUDIES

Mr. Ms. _____
 Last/Family Name First/Given Middle (or Maiden) Name

Mailing Address: _____
 Number/Street Apt./Flat No.

 City State/Province Country Zip/Postal Code

Telephone: _____ Email: _____ Birth Date: _____

SECONDARY EDUCATIONAL HISTORY

You are not required to submit secondary education documents, but please complete this section so we fully understand your educational sequence.

School Name	Graduation Date	Credential awarded
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POSTSECONDARY EDUCATIONAL HISTORY

Please list all postsecondary education, even if you are not submitting documents from every institution.

School/University Name	Dates Attended	Program/Major	Credential awarded
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Two evaluation reports will be produced. One will be mailed to your address listed above; the other will be forwarded to CWU Graduate Studies and Research / 400 East University Way / Ellensburg, WA 98926-7510. Please note that your evaluation and transcript must be sent to the main campus in Ellensburg even if you plan to attend a CWU University Center in another location. **CWU requires official documents for admission consideration.** May we forward your transcript to CWU along with your report?

- Yes, forward my academic documents to the Office of Graduate Studies and Research along with my report.
 No, send my originals back to me and send certified copies of my documents to the Office of Graduate Studies and Research along with my report.

FEES *Timing* (select one): 1 week (\$350); 2 weeks (\$275); 1 month (\$200); 2 months (\$150)
Optional:
 Additional Copies # of extra copies: _____ x \$20 = _____ (to be sent to *your* address)
 Photocopy Fee \$10 (only applies to customers who drop-off their documents in person)
 Special Mailing Courier/Shipping Service (call FIS if you do **not** wish us to use regular U.S. mail): _____

TOTAL COST: _____

AFFIRMATIONS

- I hereby certify that the information provided on this application is true, accurate and correct to the best of my knowledge.
- I understand that this evaluation is advisory in nature and the Foundation for International Services, Inc. assumes no liability for consequential damages when the desired equivalency cannot be recommended.
- I agree to reimburse the Foundation for International Services, Inc. for any and all costs, including legal expenses, which it may incur as a result of any claim that I (or anyone having an interest in my earnings or services) may make based on the evaluation determination which the Foundation makes relying on this application.
- I hereby certify that I have read the instructions and conditions provided with this form and agree to the terms stated therein.

DATE: _____ **SIGNATURE:** _____